



Great schools, the beauty of nature, and a wonderful community spirit make Mountain Lakes one of the best places to live and to learn. The Mountain Lakes H&SA is a 501(c)(3) non-profit organization comprised of parents, teachers, and community members who typify that community spirit through volunteerism and a dedication to service to our schools. We have more than 700 members and an army of volunteers.

The Board & Committee Chairs

The H&SA Board of Directors, a group of sixteen volunteers, plans, organizes and coordinates all the activities of the H&SA. Committees created by the Board, focus on specific projects or events. Review the descriptions below to learn about the responsibilities of each Board and Committee Chair position.

President - Lea Borin, (973) 402-0492, leborin@aol.com

The President serves as the leader and spokesperson of the H&SA. In consultation with the Board, s/he sets the tone, role and agenda for the Home School Association's school year. In the leadership role, the president presides at all Board meetings and the Annual Meeting. The president fills vacancies on the Board, appoints standing committee and special committee chairs, is a member of the Budget and Scholarship Committees and an ex-officio member of all other committees, except Nominating. S/he coordinates and leads the Board and Committee members in fulfilling their respective jobs in order to meet the mission and goals of the H&SA. As spokesperson, s/he is the key contact person and representative for the H&SA to the community, the Board of Education and the schools. S/he attends and speaks, if needed or requested, at the four H&SA general program meetings held during the school year and the Back-to-School nights. S/he meets with school principals, the BOE Superintendent and community leaders to discuss issues of mutual concern.

Vice President of Programming - Jill Sherman, jillsherman@optonline.net

The H&SA sponsors, at a minimum, four general program meetings per school year. These meetings are informational, topical and geared to members of the community, generally to those with school-age children. It is the responsibility of the Vice President of Programming to select the topics for general meetings, arrange for speakers and/or panelists, and secure locales. The VP of Programming acts as president in the president's absence. Association bylaws provide for the VP of Programming to supervise committees and positions as assigned by the Board.

Vice President of Fundraising - Lynn Alberts, (973) 257-9880, dwalberts98@msn.com

In order to subsidize the numerous activities and programs that the H&SA sponsors for the benefit of the Mountain Lakes school system and its students, the H&SA conducts various fundraising events during the course of the school year; at both the district-wide (e.g. Election Day Bake Sale) and individual-school (e.g. School Book Festivals) level. The Vice President of Fundraising has oversight of all of these efforts; either to give advice and direction to chairs, or, in many cases, to roll up her sleeves and take a more hands-on role. The Board relies upon its VP of Fundraising to suggest new and innovative fundraising ideas, as well as to keep it abreast of any legal requirements that may impact on fundraising events.

Treasurer - Lauren Barnett, (973) 588-3199, lauren.barnett@yahoo.com

The Treasurer supervises and manages the funds of the Association, as well as maintains the

financial records. S/he deposits and records receipts, prepares and makes disbursements as authorized. A financial report is given at each Board meeting. The treasurer is responsible for the filing of all tax and legal forms and maintaining the originals of all financial records. S/he serves as chair of the Budget Committee and prepares the proposed budget for approval at the Annual Meeting. This is a two-year position.

Secretary - Marci Craig, (973) 588-4372, ajcraig@optonline.net

The Secretary takes minutes of the Board meetings and the Annual Meeting. Thereafter, the secretary is responsible for distributing the minutes to Board members. The secretary keeps the official copies of the minutes for the Association and is responsible for an up-to-date contact list for Board members.

Wildwood Chair - Elena Goldthwaite, (973) 316-0770, elenagoldthwaite@aol.com

The Wildwood Chair, in partnership with an Assistant Chair, solicits, appoints, coordinates and oversees each of the special committees and volunteers appointed to conduct the H&SA volunteer activities run for the benefit of the students and facility of Wildwood School; activities such as Popcorn Fridays, Book Festivals, Field Day, Bingo Night, Teacher Appreciation Week. Many volunteers are needed to run the numerous and fun-filled events and activities throughout the year, so the Wildwood chairs are busy and active.

The Wildwood Chair also acts as a liaison between the H&SA and the administration at Wildwood School. The Chair may prepare and submit monthly articles for My Bulletin Online to keep parents and the community advised of the H&SA events and activities at Wildwood.

Wildwood Assistant Chair - Cris Mirda, (973) 331-7953, cam@am-lawfirm.com

The Wildwood Assistant Chair works with the Wildwood Chair to solicit, appoint, coordinate and oversee each of the special committees and volunteers who run the numerous H&SA activities and events for Wildwood students and facility. The Assistant Chair learns all about the position for this one-year term, as s/he will assume the role of Wildwood Chair the following year.

Briarcliff Chair - Anne Smith, (973) 588-3368, markannesmith@optonline.net

The Briarcliff Chair, along with an Assistant Chair, solicits, appoints, coordinates and oversees each of the special committees and volunteers appointed to conduct the H&SA volunteer activities and events run for the benefit of the students of Briarcliff School; activities such as school dances, teacher appreciation luncheons, Book Festival, and Field Day. For more information about volunteering at Briarcliff, [click here](#). In addition to coordinating the efforts of a large group of volunteers, s/he acts as a liaison between the H&SA and the administration at Briarcliff School. The Chair may prepare and submit monthly articles for The Bulletin to keep parents and the community apprised of the activities and upcoming H&SA events at Briarcliff.

Briarcliff Assistant Chair - Kathleen Holmberg, (973) 335-5591, holmberg6@verizon.net

The Briarcliff Assistant Chair works with the Briarcliff Chair to solicit, appoint, coordinate and oversee each of the special committees and volunteers who run the numerous H&SA activities and events for Briarcliff students and facility. The Assistant Chair learns all about the position for this one-year term, as s/he will assume the role of Briarcliff Chair the following year.

High School Chair - Beth Bellucci, (973) 269-6699, belluccis@msn.com

The High School Chair, aided by an Assistant Chair, helps recruit and thereafter oversees a large group of parent volunteers, from Class Parents and Room Parents, to servers and cooks

at the Pasta Dinner. Assisting with Back-to-School night, hosting an annual Guidance Dinner, providing refreshments for events throughout the year and coordinating efforts for Teacher Appreciation Week all fall under the purview of the high school chairs. For more information about High School Volunteering, click [here](#). In addition to coordinating the efforts of a large group of volunteers, the High School Chair acts as a liaison between the H&SA and the high school administration. As needed, s/he sends in notices to The Bulletin for upcoming events.

High School Assistant Chair - Joyce Prevoznik, (973) 394-1623, jprevoznik@aol.com

The High School Assistant Chair works with the Chair to coordinate and organize the many volunteers at the high school level. S/he assists with many of the hands-on activities during the school year. In this one year position as Assistant Chair, s/he learns all about the chair role, and takes the Chair position the following year.

Membership Chair - Elaine Boyle, (973) 335-0908, mlhsamember@gmail.com

An active and large membership is the foundation of the H&SA. All of our programs, grants and publications are made possible by a combination of your membership dues and your generous contributions during our fundraisers. The Membership Chair organizes the annual H&SA membership drive and maintains an on-going effort to encourage new memberships throughout the year. This Chair also maintains the membership records and is key to creating the yearly H&SA Student Directory.

Bulletin Chair - Pearl Ferdico, (973) 794-4482, ferdico@optonline.net

With the aid of a committee, the Bulletin Chair sorts, acknowledges, proofs and corrects submissions to the H&SA monthly "publication", My Bulletin Online. Articles and ads are submitted from the schools, the Board of Education, various H&SA committees and chairs, Borough departments and agencies, and community organizations. Editing, proofing, invoicing, keeping statistics and e-mail communications are all responsibilities of the MBO committee. These jobs may be broken down among various members of the committee. If you like desktop publishing, writing and/or proofing, or simply love My Bulletin Online, you can volunteer to help.

Parliamentarian - Antoinette Shanker, (973) 299-7338, ashanker15@optonline.net

The Parliamentarian acts as a consultant to assure that meetings are conducted in accordance with the bylaws and advises on parliamentary procedures using Robert's Rules of Order. On a yearly basis, the Parliamentarian reviews the bylaws to be sure they are accurate and current.

Historian - Allison Decker, (973) 263-2265, dbob@rocketmail.com

The Historian is charged with gathering and maintaining copies of all H&SA records and/or documents generated during the year; e.g. minutes, list of Board members, budget, and copies of our monthly publication, The Bulletin. (The Treasurer keeps the originals of financial documents.) These documents are filed with folders from previous years which are held by the historian during his/her tenure in office. The Historian is asked to be familiar with past activities of the H&SA in order to educate the Board if the need arises. At the end of the school year, the Historian facilitates the transfer of job descriptions and files between outgoing and incoming Board members.

Scholarship Chair - Kim Hsiang, (973) 394-0947, khsiang2002@yahoo.com

One of the original purposes of the H&SA was the awarding of scholarships. That proud tradition continues today with the H&SA Scholarship Program, run by the Scholarship Chair. The Scholarship Chair spearheads a fundraising drive to supplement the Scholarship Fund and

publicizes the availability of scholarships to MLHS seniors. In conjunction with the MLHS Guidance Department, the Scholarship Chair and his/her committee identify and award scholarships to deserving college-bound students.

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Social Chair - Sabrina Stanisci, (973) 355-8893, sabbs5@gmail.com and Assistant Chair, Jen Barrett, (973) 265-8894, wandj@optonline.net

The Social Chair and her assistant are responsible for coordinating refreshments for the H&SA General Program Meetings, New Parent Social/Welcome to Wildwood and the Back-to-School Nights at Wildwood, Briarcliff and MLHS. They also organize the H&SA Annual Recognition Luncheon held at the end of the school year. This includes coordinating with the Luncheon venue, overseeing the guest list and invitations, organizing the seating arrangements and centerpieces and generating the Luncheon's program handout, place cards and name tags.

Bake Sale Chair(s) - Kim Terhune, (973) 335-2294, terhunet@optimum.net and Donna Seijas, (973) 588-3771, dseijas@optonline.net

The Annual H&SA Bake Sale is our largest fundraiser. The Bake Sale Chair and her committee schedule and organize Bake Sale workshops to be held in the fall where pre-ordered items are prepared and delivered. Extra dishes are frozen for sale on the first Tuesday of November, the Annual Bake Sale day. The Bake Sale Chair and committee set up and supervise the day-long event, coordinating food donations and overseeing sales.

Communications Chair - Beth Grebe, (973) 334-9969, bgrebe@optonline.net

The Communications Chair organizes the efforts of the various H&SA communications tools: My Bulletin Online, Virtual Backpack, the H&SA database, Annual Student Directory and any other products/services targeted for development by H&SA. Together with the Communications Committee, these disciplines are coordinated and a project-based agenda is developed each year.

Nominating Chair - Lauren Block, (973) 334-2880, laurentblock@yahoo.com

The Nominations Committee Chair is responsible each year for finding volunteers to fill each Board position. The Chair, together with the nominating committee, canvass the current Board, H&SA membership and community members for prospective candidates. S/he contacts the candidates and explains the merits of the position for which they have been recommended. S/he must have the slate of candidates ready for publication in the May issue of *My Bulletin Online* and for a final vote at the H&SA Annual Meeting.

Parents Appreciating Teachers and Staff (PATS) - MaryAnn Bozzo, (973) 331-0314, mawb63@aol.com

The PATS Chair heads up this program that expresses our appreciation of teachers in unique and unexpected ways throughout the year.